

Download Board Authorization Resolution Forms

Board Resolution (Suggested format) (To be printed on organization letter head) CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS INSTRUCTIONS FOR THE COMPLETION OF THE SIGNATURE OF AUTHORIZATION LETTER AND THE BOARD RESOLUTION The purpose of the Signature Authorization Letter is to show ...adopted by the Board of Directors of at a meeting duly called and held at on the day of , 20 , at which a quorum was present and voted, and that such resolution is duly recorded in the minute book of this corporation; that the officers A Directors' Resolution form is used by the board of directors in a corporation to document decisions and actions (typically) in place of a directors' meeting. Alternatively, a Shareholders' Resolution is used by shareholders in a corporation to propose amendments, decisions, or changes to the corporation at a shareholders' meeting.